

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

ADMINISTRATION OFFICE

CENTER AVENUE, BELFORD, NJ 07718

AGENDA FOR REGULAR AND REORGANIZATION MEETING

FEBRUARY 14, 2012 7:30 p.m.

MEETING CALLED TO ORDER

AT P.M. BY CHAIRPERSON BOUW

PLEDGE OF ALLEGIANCE

MEETING STATEMENT

ROLL CALL

MR. DEMARCO \_\_\_\_\_  
MR. HINCKLEY absent  
MR. ROGERS \_\_\_\_\_  
MRS. SMITH \_\_\_\_\_  
MR. STOKES absent  
MR. WREDE \_\_\_\_\_  
MRS. BOUW \_\_\_\_\_

REORGANIZATION

APPOINTMENT OF  
CHAIRPERSON

①

RES. 05/13 APPOINTMENT OF \_\_\_\_\_  
AS CHAIRPERSON.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

APPOINTMENT OF  
VICE CHAIRPERSON

②

RES. 06/13 APPOINTMENT OF \_\_\_\_\_  
AS VICE CHAIRPERSON.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

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**APPOINTMENT OF  
SECRETARY/TREASURER**

(3)

RES. 07/13 APPOINTMENT OF \_\_\_\_\_  
AS SECRETARY/TREASURER.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**APPOINTMENT OF AUDITOR**

(4)

RES. 8/13 APPOINTMENT OF MR. WILLIAM  
MEYLER, C.P.A. AS AUDITOR.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**APPOINTMENT OF ENGINEER**

(5)

RES. 9/13 APPOINTMENT OF MR. JOHN VAN DORPE  
OF MASER P.A. AS ENGINEER.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**APPOINTMENT OF ATTORNEY**

(6)

RES. 10/13 APPOINTMENT OF MR. RICHARD C. LEAHEY JR.  
AS ATTORNEY.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**OFFICIAL DEPOSITORIES**

(7)

RES. 11/13 DESIGNATING VALLEY NATIONAL BANK AND  
TWO RIVERS COMMUNITY BANK AS OFFICIAL DEPOSITORIES.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

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OFFICIAL NEWSPAPERS

(8)

RES. 12/13 DESIGNATING THE ASBURY PARK  
PRESS AS OFFICIAL NEWSPAPER.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

FISCAL YEAR

(9)

RES. 13/13 APPROVING 1/1/13 THRU  
12/31/13 AS FISCAL YEAR OF THE  
AUTHORITY.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

MEMBERS SALARY

(10)

RES. 14/13 APPROVING ANNUAL SALARY OF  
CHAIRPERSON AND MEMBERS.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

MEETING DATES

(11)

RES. 15/13 APPROVING REGULAR MEETING  
DATES FROM MARCH 2013 TO FEBRUARY 2014.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

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**MINUTES OF REGULAR MEETING**

(12)

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_JH\_\_CR\_\_JS\_\_TS\_\_EW\_\_CB\_\_

**CONSENT AGENDA**

(13)

RESOLUTIONS 16/13 THRU 19/13

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_JH\_\_CR\_\_JS\_\_TS\_\_EW\_\_CB\_\_

**TREASURER'S REPORT**

**OPERATING BILLS**

(14)

RES. 16/13 APPROVING PAYMENT OF  
OPERATING BILLS IN AMOUNT OF \$362,809.56

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_JH\_\_CR\_\_JS\_\_TS\_\_EW\_\_CB\_\_

**CONSTRUCTION FUND**

(15)

RES. 17/13 APPROVING PAYMENT OF  
CONSTRUCTION FUND BILLS OF \$125,604.29

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_JH\_\_CR\_\_JS\_\_TS\_\_EW\_\_CB\_\_

**REVENUE FUND REQ. 2/2013**

(16)

RES. 18/13 APPROVING REVENUE FUND  
REQ. 2/2013 IN THE AMOUNT OF \$512,809.56

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_JH\_\_CR\_\_JS\_\_TS\_\_EW\_\_CB\_\_

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**GENERAL FUND**

(17)

RES. 19/13 APPROVING TRANSFER FROM THE  
THE GENERAL FUND TO THE CONSTRUCTION  
ACCOUNT IN THE AMOUNT OF \$125,604.29

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**ENGINEER'S STATUS REPORT:**

(18)

HURRICANE SANDY SUPPORT SERVICES

DIGESTER GAS ENERGY PROJECT

AHHRSA FORCE MAIN PROJECT

2012 OPEN - CUT SEWER REPAIR PROJECT

MONMOUTH COUNTY WATER QUALITY MANAGEMENT  
(WQM) PLAN AMENDMENT

**WATER QUALITY  
MANAGEMENT RES:**

(19)

RES: 20/13 CONSENTING TO THE PROPOSED WATER QUALITY  
(WQM) PLAN AMENDMENT ENTITLED: MONMOUTH COUNTY  
FUTURE WASTE WATER SERVICE AREAS MAP.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

**ENGINEER'S SUB-DIVISION REPORT:**

PRELIMINARY & FINAL  
APPLICATION

(20)

RES: 21/13 APPROVING THE PRELIMINARY AND  
FINAL APPLICATION FOR #417 250 HALF MILE ROAD.  
D & K ASSOCIATES, LLC.

M\_\_\_\_\_S\_\_\_\_\_

AD\_\_\_JH\_\_\_CR\_\_\_JS\_\_\_TS\_\_\_EW\_\_\_CB\_\_\_

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**AMENDED APPROVAL:**

(21)

RES: 22/13 ALLOWING AMENDED APPROVAL FOR  
# 389 LEHIGH GAS CORPORATION, 549 HIGHWAY 36,  
IN BELFORD.

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

**EXECUTIVE DIRECTOR'S REPORT:**

MONTHLY STATUS REPORT

(22)

FEBRUARY 5, 2013

UTILITY BILLING PROGRAM  
RESOLUTION

(23)

RES: 23/13 ALLOWING PURCHASE OF UTILITY BILLING  
SOFTWARE PROGRAM

M \_\_\_\_\_ S \_\_\_\_\_

AD \_\_\_ JH \_\_\_ CR \_\_\_ JS \_\_\_ TS \_\_\_ EW \_\_\_ CB \_\_\_

KEY INDICATORS PRESENTATION

(24)

REVIEW KEY INDICATORS 2012

CONSTRUCTION FUND ANALYSIS

(25)

ANALYSIS OF FUNDS AVAILABLE  
AND SIX (6) MONTH PROJECTIONS.



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BUDGET ANALYSIS

OPERATING BUDGET ANALYSIS  
THRU DECEMBER 31, 2013

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MANAGERS REPORT

MAINTENANCE DEPT

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PUBLIC COMMENTS

EXECUTIVE SESSION

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EXECUTIVE MINUTES 12/13/12

ATTORNEY REPORT

EXECUTIVE DIRECTOR'S REPORT

**ADJOURNMENT:**

AT \_\_\_\_\_ P.M.